

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
APRIL 15, 1993

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, April 15, 1993, at 10:00 a.m., in room 507 of the Education and Research Center in Jackson, Mississippi.

Members Present: Alton Bankston, Jeannet Boston, Paul Breazeale, Bob Breeden, Amos Bridges, Lanny Monroe, Nell Rogers and George Walker

Members Absent: Perrin Purvis and Barbara Ricks

Staff Attending: Dr. Olon Ray, Executive Director, Ray Adcock, Bill Box, Bill Bunch, Dr. Larry Day, Deborah Gilbert, Dr. Walter Howell, Eloise Johnson, Mac McClellan, and Frankie Walton-White

Guests Attending: Dr. Eddie Smith, Dr. Billy Thames, Donna Meeler, Bill Blasingame, Alan Cooper, and Cathy Hayden

- I. **Call to Order:** The meeting was called to order by Chairman Lanny Monroe at 10:10 a.m.
- II. **Preliminaries:**
 - A. Invocation: The invocation was given by Amos Bridges.
 - B. Acknowledgments/Introductions:
 1. Chairman Lanny Monroe welcomed the following guests to the meeting:
Dr. Eddie Smith, Dr. Billy Thames, Donna Meeler, Alan Cooper, Bill Blasingame, and Cathy Hayden.
 2. Mr. Monroe circulated a thank you note from Mrs. Jeannet Boston, for the flowers and concerns expressed during the recent loss of her father.
 - C. Copiah-Lincoln Scholar Bowl Team: Dr. Billy Thames introduced the members of the 1993 University of Mississippi Scholar's Bowl Team, Brady Harwood, Lance Moak and Mark Lindsey (Alternate). Other team members not present are Trina Howell, Captain, and Steve Greer.
 - D. 1992 GED Highest Score: Bill Box, Supervisor of GED Programs for the SBCJC, informed the Board members that Gerald Paul Smith, from Lucedale, won the award for having the highest recorded GED score in Mississippi for 1993. Mr. Smith's score was in the 99% percentile range. Mr. Smith could not be present to receive his award, it will be presented to him at a later date.
 - E. Approval of Minutes: Alton Bankston made a motion, seconded by George Walker, that the SBCJC approve the minutes of the March meeting with the following changes. Delete item IV., B., and change the meeting date from February 18, to March 18, 1993. Motion passed by unanimous vote.
 - F. Approval of Agenda: George Walker made a motion, seconded by Alton Bankston, that the SBCJC approve the April agenda as distributed with one change, add ADA Policy Approval under Section III., Executive Director's Report. Motion passed by unanimous vote.

III. **Executive Director's Report:** Dr. Olon Ray, Executive Director of the State Board for Community and Junior Colleges, reported on the following items:

- A. Dr. Eddie Smith, President of East Central Community College will receive the Bennett Award at the Phi Theta Kappa International Convention in Dallas, Texas.
- B. SBCJC members are reminded that Ethics Committee Forms are due May 15, 1993.
- C. Dr. Ray introduced Mr. Ray Adcock, new SBCJC staff member, who will be working with Dr. Walter Howell in a program for dislocated workers in Mississippi. Mr. Adcock gave a brief overview of his program.
- D. Workforce Training - Dr. Walter Howell reported on the following:
 - 1. A National Workplace Literacy Training Grant has been approved for the SBCJC.
 - 2. The workforce training specialist at each community/junior college will coordinate activities.
 - 3. New staff positions to be filled by June 1, 1993.
- E. SBCJC office network computer system has been installed.
- F. GED Records have been networked on a computer system in the SBCJC office to process and print certificates and transcripts. There are approximately 240,000 records on file.
- G. Saturn Plant Tour, Spring Hill, Tennessee - May 20, and 21, 1993. Any Board member who wishes to go on the tour may notify our office.
- H. SBCJC Easter lilies for Board members, Jones Junior College.
- I. Executive Director's Travel:
 - 1. April 21st - Louisville, Kentucky with SDE/Economic Development
 - 2. April 26th - 30th - Portland, Oregon, AACC Conference
 - 3. May 10th - International Science Fair, Mississippi Gulf Coast
 - 4. May 16th - Itawamba Graduation Ceremony
 - 5. May 20th - 21st - Saturn Plant Tour, Spring Hill, Tennessee
 - 6. May 26th - University of Mississippi, Interactive T. V. Conference
- J. Americans with Disabilities Act Policy - Dr. Ray gave an overview and recommended the policy be adopted by the SBCJC. George Walker made a motion, seconded by Bob Breeden, that the SBCJC approve the ADA Policy as distributed to members with suggested revisions. Motion passed by unanimous vote.

IV. **Reports/Action:**

- A. MACJC Chairman - Dr. Eddie Smith reported on the following:
 - 1. CDPA procurement procedures act, which requires \$60.00 an hour charge for procurement for community/junior colleges. MACJC is seeking exceptions for all Mississippi community/junior colleges.
 - 2. State Department of Education Vocational/Technical Associate Superintendent, Dr. Therrell Myers, reported to the Association on the following:
 - 1. Tech Prep Funds for Mississippi community/junior colleges.
 - 2. Each college will have a Tech Prep Coordinator on site.
 - 3. Model Curricula: Adult students to be included in plan.
 - 3. April is community/junior college month.
 - 4. MACJC meetings:
 - a. President's Meeting/Legislative Planning Meeting - June 25th-29th, 1993, Broadwater Beach Hotel, Biloxi, Mississippi

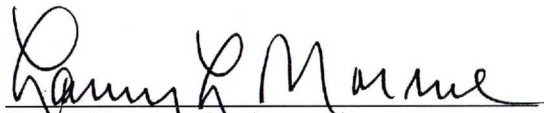
- b. Trustees Meeting - July 30th - August 1st, 1993, Holiday Inn, Biloxi, Mississippi.
 - B. Standing Committee
 - 1. Finance Committee: Jeannet Boston reported on the following:
 - a. Approval of May and June, 1993 Disbursements: Jeannet Boston made a motion, seconded by Bob Breeden, that the Board approve the May, and June 1993, disbursements from Fund 2298, Aid to Colleges in the amounts of \$4,371,261. and \$4,371,258. (Exhibit A) Motion passed by unanimous vote.
 - b. Guidelines for Administration of Associate Degree Nursing: Bob Breeden made a motion, seconded by Nell Rogers, that the SBCJC approve the guidelines for administration of Associate Degree Nursing support. (Exhibit B) Motion passed by unanimous vote.
 - c. FY 1995 Budget Request: SBCJC and MACJC will meet and discuss needs for the FY 1994 budget. Committee members are: SBCJC Chairman, Lanny Monroe, SBCJC Finance Chairman, Jeannet Boston, MACJC Chairman, Dr. Eddie Smith, and MACJC Legislative Chairman, Dr. Clyde Muse. George Walker made a motion, seconded by Nell Rogers, that the SBCJC approve the process to build FY 1995 budget request. Motion passed by unanimous vote.
 - d. Policy Recommendations: Alton Bankston made a motion, seconded by Bob Breeden that the SBCJC approve the proposed salary schedule (Exhibit C) and to amend the SBCJC Policies and Procedures Manual to include the changes. Motion passed by unanimous vote.
 - e. State Allocations for FY 1994: (Exhibit D)
 - f. Capital Improvements Bimonthly Report: (Exhibit E)
 - g. Education Enhancement Fund March 31, 1993, Disbursement - A printout of the ninth allocation of Education Enhancement Funds for FY 1993 was distributed. The March 31, 1993, disbursement was in the amount of \$1,255,296.15. No action was required. (Exhibit F)
 - h. Financial Statement - Fund 2291 and Fund 3291. (Exhibit G)
 - 2. Program Committee - Amos Bridges reported on the following:
 - a. Amos Bridges made a motion, seconded by Nell Rogers, that the SBCJC approve a list of programs recommended for termination and programs recommended for a one-year extension of approval. Motion passed by unanimous vote. (Exhibit H)
- C. SBCJC Legislative Report - Bill Bunch reported on the current status of community and junior college bills:
 - 1. Handout of status of current community/junior college bills. (Exhibit I)
 - 2. Summary of all legislative bills will be forthcoming from SBCJC staff and will be mailed to all Board members.
- D. Literacy Task Force: Nell Rogers reported on the following:
 - 1. Gave an overview of the work of the committee.
 - 2. Handouts (Exhibit J, K, and L)
 - 3. Eloise Johnson gave an overview of the adult literacy programs in operation at the present time.
- E. Financial Study Committee: Dr. Ray reported on the following:

SBCJC will study the present funding formula for community/junior colleges to receive state funds.

- F. Vocational-Technical Curriculum/Programs: No recommendations at the present. A recommendation will be presented to the SBCJC when it is completed.
- G. Memorandum of Understanding: Dr. Ray reported on the following:
 - 1. Memorandum of Understanding by and between the Mississippi Research Consortium and the Mississippi Community College Board.
Bob Breeden made a motion, seconded by George Walker, that the SBCJC approve the memorandum of understanding between the Mississippi Research Consortium and the SBCJC with editorial revisions. (Exhibit M) Motion passed by unanimous vote.
- H. Ed-Net Report - Paul Breazeale reported on the following:
 - 1. A meeting is scheduled for April 19, 1993.
 - 2. George Walker made a motion, seconded by Bob Breeden, that the SBCJC approve payment of the pro-rata part of a liability insurance in the amount of \$334.93 for the SBCJC member who serves on the Ed-Net Board. Motion passed by unanimous vote.
- I. Travel Authorization - None
- J. Other Business - Dr. Ray suggested that the SBCJC commend Mr. Bill Bunch for an outstanding job during the 1993 Legislative Session. Members concurred by unanimous response.

V. **Adjournment:**

There being no further business to come before the Board, the meeting adjourned at 12:00 p.m.


Lanny Monroe, Chairman


Olon E. Ray
Executive Director